PRETORIA VERVOERKONSULTANTE (PTY) LTD

Terms and Conditions

Office hours:		08h00 – 17h00
1.	**Orders placed via email or fax:**	Obtain PVK reference number – this ensures that we have received your order.
1.1	**Order number:**	If your company requires order numbers to appear on your invoices, you are requested to supply us with an order number when applying for permits. We will not phone to obtain an order number. Once the permits have been issued a final value for the purchase order can be obtained from us.
2.	**Order form:**	Obtain detailed order form from abnormal or cross-border department of Pretoria Vervoerkonsultante.
3.	**Information received:**	Applications will be done on information received from the transporter.
4.	**Route:**	Transporter to provide detailed route – R or N road numbers. **Under no circumstances will Pretoria Vervoerkonsultante provide a route**
5.	**Cut-off times:**	Cut off times to submit applications can be changed without notification.

5.1 Be advised that in order for us to meet the deadlines, permit applications must be prepared, paid for and submitted in advance of these deadlines. On the 6th of July 2012, the Gauteng permit office advised that dimensional permits can take 24 hours and ALL other permit applications (mass permits, etc.) that are referred to the road engineer can take up to 72 hours. We are available from 06h00 and you are kindly requested to contact us with your permit requirements well before the submission deadlines – as the permit applications are entirely in the hands of the issuing office. PLEASE DO NOT WAIT until the deadline to contact us.

Cut off times per Province:	Gauteng	12H30
	Mpumalanga	10H00
	Limpopo	11H20
	North-West	11H45
	Free State	11H30
	KwaZulu-Natal	10H00
	Northern Cape	11H30
	Western Cape	11H30
	Eastern Cape	11H30
	CBRTA	10H00

5.2 The department deadlines are not a guarantee that a permit will be issued on that particular day – as experienced from time to time, all manner of delays occur due to meetings, technical problems, power failures and short-staffing at the departments.

5.3 We request that you ensure that your order for a permit is placed in good time to ensure that we have the best possible chance of securing your permit in line with your expectations.

6.	**Checking of permit contents etc.**	Registration numbers, dimensions, dates and escorts etc. It is your responsibility to check all information on exemptions before permits are handed to your driver.
7.	**Liability:**	Pretoria Vervoerkonsultante (Pty) Ltd will not be liable for any transport undertaken with incorrect exemptions / permits.
8.	**Compliance with permit conditions:**	Read carefully and comply.
9.	**Quotations regarding permit prices:**	Quotations cannot be done between 08H00 – 12H30. Submitting of applications is our absolute priority between 08H00 – 12H30.
10.	**Couriers**	Pretoria Vervoerkonsultante (Pty) Ltd cannot guarantee that couriers will deliver the permit to the address supplied on time, once again we rely on the courier companies. We will however always try and find the best courier to deliver the permits. Pretoria Vervoerkonsultante (Pty) Ltd will not be liable for any late or wrong deliveries.
11.	**Payment of invoices:**	Payable on presentation of invoice. (Not payable on 30 days). Should any amount not be paid on due date, the arrear amount will bear interest at the rate of prime plus 2% per annum, PLUS legal costs to be incurred for the recovery thereof on a scale as between Attorneys and own client together with collection commission and all charges levied by the Attorneys. In the event that legal action be instituted, the parties agree to the Jurisdiction of the Magistrate's Court in terms of section 45 of the Magistrate's Court Act, 32 of 1944, for the recovery of any amount due in terms of this agreement but either party is not barred to approach the High Court should it choose to do so.
12.	**Unauthorised deductions:**	Unauthorised deduction of payment from account is not allowed. Queries to be addressed in writing upon receiving exemptions / invoice within 7 days. The Client / Customer may not withhold or defer payments stipulated in this agreement. All payments are to be made without deduction or set-off.
13.	**Client information:**	Pretoria Vervoerkonsultante (Pty) Ltd will not provide any information from Transporter to another Transporter or Consultant.
14.	**Disclaimer:**	Neither Pretoria Vervoerkonsultante (Pty) Ltd nor any of its servants or agents would be liable for any loss or damage to the Customer, however caused, arising out of this agreement. The Customer / Client agree that they are bound by the conditions set out in this document, that they have read it and understood it and are bound thereby.